## Effective Presentations to a Non-Technical Audience

Monday, 4:15-5:45 p.m.
Tuesday, 9:45-11:15 a.m.
Beth Fitzgerald, Somil Jain, Dave Core



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#### **Agenda**

- Provide tips on presenting
- Break into groups
- Participant presentations/ feedback within group







#### **Presentation Tips**

- Put conclusion first
- Focus on topic for discussion
- Simplify information
- Use good visuals
- Provide relevant information





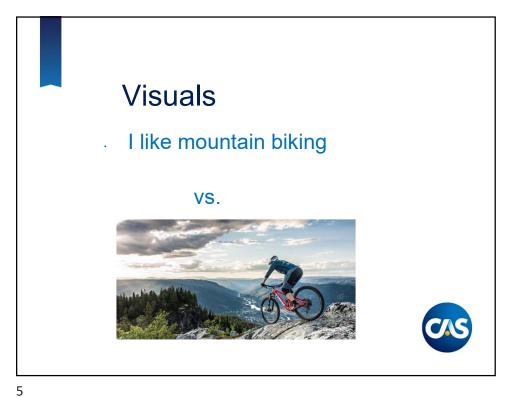
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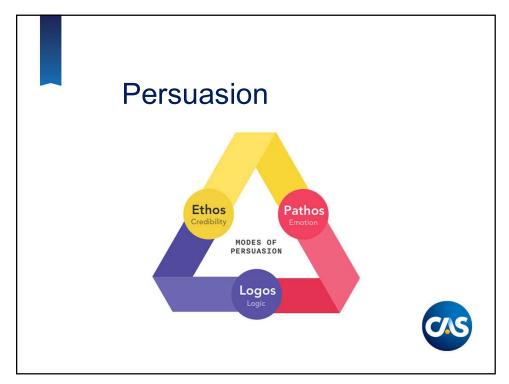
### **Communication Tips**

- Speak slowly & clearly
- Breathe
- Control body language
- Keep voice level even & confident
- Be polite
- Don't apologize











What's in it for me?

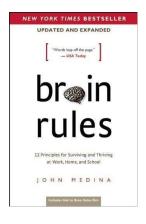


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# Brain Rules: 12 Principles for Surviving and Thriving at Work, Home, and School





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