

**Position Description
for
CAS Employer Network Representative**

The CAS Employer Network was formed to provide a vehicle for direct two-way communications between the Casualty Actuarial Society (CAS) and employers of CAS members and candidates. While the CAS will continue to communicate with all of its members and candidates, the Employer Network provides an additional channel to amplify key messages on important or time-sensitive matters.

The CAS staff Director of Candidate and Employer Engagement manages the Employer Network and will serve as the primary point of contact at the CAS for representatives.

1. A CAS Employer Network Representative is a member of the CAS recommended by their employer to serve as their representative to the network. The representative serves indefinitely at the discretion of their employer.
2. Duties:
 - a. Serve as the CAS's established point of contact at the employer.
 - b. Receive email updates sent from the CAS sent to the network, and share the contents of the email within their organizations and with the appropriate audiences.
 - c. Respond to surveys and other requests for information from the CAS, helping to identify areas for improvement or new products and services. Feedback may be requested on items such as:
 - a. CAS strategic initiatives
 - b. Actuarial talent development
 - c. Credentialing programs
 - d. Professional education offerings
 - e. Research needs
 - f. Volunteer opportunities
 - g. Other topics as required
 - d. Proactively share employer concerns related to CAS products and services as issues arise, especially those that may result in changes to the employer's support for the CAS.
 - e. Act as an advocate for the CAS within the employer, helping to raise awareness of CAS programs, certifications, and research. Encourage support for the CAS and participation in the CAS (such as volunteering for the CAS) among fellow employees.
 - f. Support recruitment efforts for the CAS by promoting the value of CAS membership and certification to prospective actuaries within the employer, such as interns or other analytical fields.
 - g. Coordinate visits and presentations to the employer by CAS leaders as opportunities arise.

Antitrust Notice

The Casualty Actuarial Society is committed to adhering strictly to the letter and spirit of the antitrust laws. Programs conducted under the auspices of the CAS are designed solely to provide a forum for the expression of various points of view on topics described in the program description. Under no circumstances shall CAS programs be used as a means for competing companies or firms to reach an understanding—expressed or implied—that restricts competition or in any way impairs the ability of members to exercise independent business judgment regarding matters affecting competition. It is the responsibility of all meeting participants to be aware of antitrust regulations, to prevent any written or verbal discussions that appear to violate these laws, and to adhere in every respect to the CAS antitrust compliance policy.

To read the complete *CAS Antitrust Compliance Policy and Guidelines for Antitrust Compliance*, as adopted by the Board of Directors on February 12, 1993, please refer to the [CAS Web Site](#).